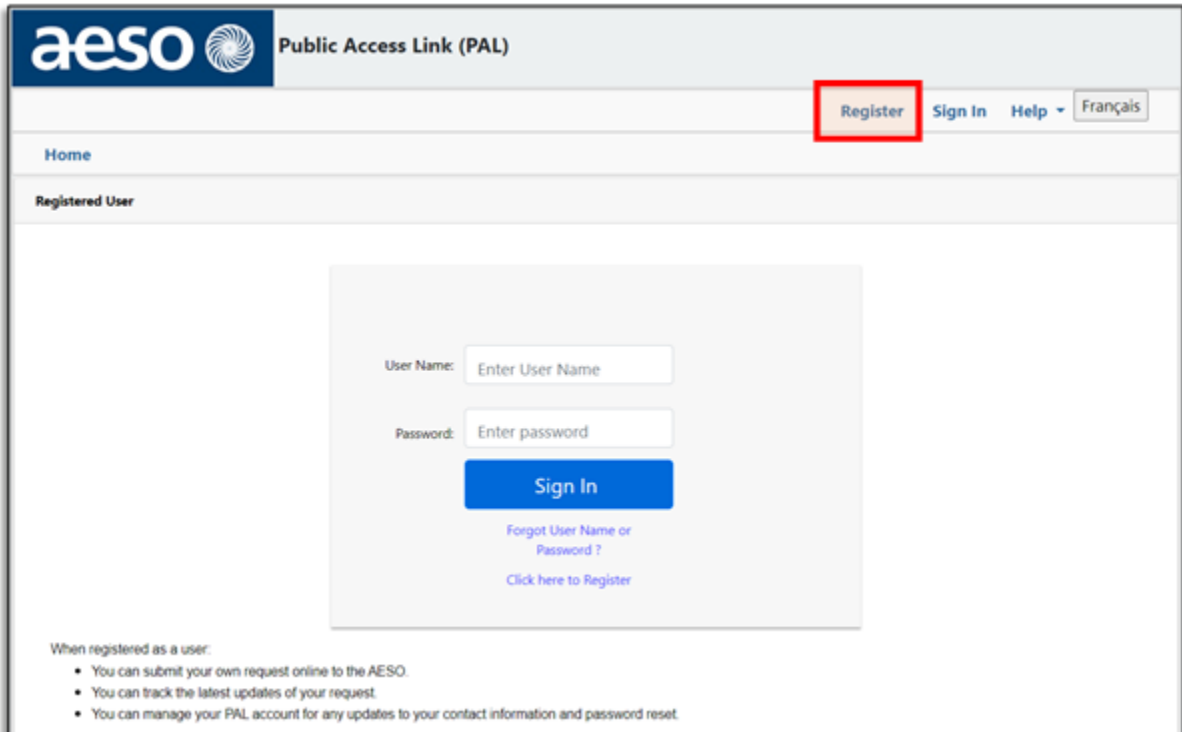# Public Access Link Guide: Registration

Follow the steps below to create an account in the AESO's Public Access Link (PAL). Creating an account in the PAL allows a user to submit a FOIP request to the AESO and monitor its status.

1. Go to AESO Public Access Link (PAL) site >> click here.
2. Click "Register."

3. Complete the Contact Information, Account Information and Security Information sections in the Requester Registration. Required fields are denoted by (*).

Alberta Electric System Operator   **www.aeso.ca**

Calgary Place, 2500, 330-5th Avenue SW Calgary, AB T2P 0L4

Phone: 403-539-2450 | Fax: 403-539-2949

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Contact Information

First Name*		Middle Name	
Last Name*		Suffix	-----Select-----
Job Title		Street1*	
Street2		City*	
Country*	-----Select-----	State *	-----Select-----
Zip Code *		Phone*	Home
Email Address*		Organization	
Confirm Email Address*		Default Category*	-----Select-----
Language*	English		

Account Information

User Name*	
Hint Question*	-----Select-----
Hint Answer*	

→ Will be needed for password recovery.

Security Information

Enter the text shown in th[ ] **Verify**

→ Enter the text that is shown and click "Verify."

4. After completing the Requester Registration, click "Save."

Saving the registration will automatically submit your request to the AESO. In the email address specified in your registration, two emails from foipportal@aeso.ca will be received:
- First message containing your username and further instructions to sign-in to PAL
- Second message with your password

If you have any questions or concerns about registering in the PAL, please send an email to foipportal@aeso.ca.